

Citizens Advisory Committee
to the
Wyoming Board of Education

Constitution

ARTICLE 1. Name

The name of the organization shall be “Citizen’s Advisory Committee to the Wyoming Board of Education.”

ARTICLE 2. Purpose

The purpose of the organization shall be twofold:

- A. Through the use of expert community resources, the committee will be responsible for conducting studies and investigations and reporting such findings and making suggestions or recommendations, if any, in areas of school programs and operations as those areas of study or investigation are identified by the Board of Education and the committee members with the approval of the Board of Education.
- B. The Committee will assist in maintaining active and informed school-community relations through the discussion of general educational issues affecting the community of Wyoming.

ARTICLE 3. Membership

The Committee shall consist of not fewer than twelve (12) members appointed by the Board of Education. The Board shall seek diversity of representation in background, skill set, and from various citizen stakeholder groups, such as parents, empty-nesters, business owners, etc. In addition, there shall be a minimum of at least one citizen teacher invited to participate from the elementary, middle, and high school grading blocks.

Members shall serve for a period of two (2) years, upon their appointment by the Board. Membership appointments shall be staggered to create a mix of new and experienced members on the CAC. Vacancies which may occur from time to time will be filled by the Board. The Board may occasionally reappoint a member whose two-year term has been served.

Terms of office shall begin in August. The Board may choose to appoint various leaders of the different working groups of the CAC.

At least one member of the Board of Education and one representative of the administrative staff shall attend all meetings as advisers and participants.

ARTICLE 4. Meetings

Regular meetings shall typically be held in the City of Wyoming monthly from August through May. All meetings of the full committee shall be open to the public. Minutes will be kept and reported to the full board and on the school website in a timely manner.

CAC members shall be invited and encouraged to attend all regular meetings of the Board of Education.

ARTICLE 5. Quorum

A quorum shall consist of one more than one-half of the membership. No action shall be taken at any meeting except by a majority of those members voting, where a quorum is present.

ARTICLE 6. By-Laws

Such by-laws as are required for the effective organization and operation of the Committee shall be written and approved by the Committee.

ARTICLE 7. Amendments

This Constitution may be amended or repealed by action of the Board of Education.

ARTICLE 8. Reports of Findings

The Committee shall keep the Board of Education informed by reports of all meetings and activities. When the Committee has studied its problems and duly reported its findings, the power and duty to make the final decision shall reside in the Board of Education, which is the legal body clothed with the state authority to act in the City of Wyoming School District.

ARTICLE 9. Agenda for Meetings

An agenda for each meeting will be prepared by a representative of the Board and the administration in collaboration with CAC members as needed. In addition to reports from study committees, the agenda will include a report of general educational issues confronting the Board and the community. This report may be given by anyone designated by the Board. Upcoming policy considerations and future meetings and events will also be included on the agenda.

Adopted 6/29/81
Revised 12/20/00
Revised 5/2009
Revised 08/26/2019